



# NGĀTI WHĀTUA ŌRĀKEI

## Property Rental Application Form

### SECTION 1 – PROPERTY APPLYING FOR:

Address:		
Suburb:		City:
What date can you move in:		
Have you viewed the property in person? [please circle one]	Yes:	No:
How long do you want the property for?	Months	Years

### SECTION 2 – APPLICANTS' PERSONAL DETAILS

<b>Applicant 1 - Full Name:</b>		
Preferred Names:		
Cell Phn Number 1:		Cell Phn Number 2:
Date of Birth:		Age:
Are you a registered member of Ngati Whatua Orakei?	Yes:	No:

<b>Applicant 2 - Full Name:</b>		
Preferred Names:		
Cell Phn Number 1:		Cell Phn Number 2:
Date of Birth:		Age:
Are you a registered member of Ngati Whatua Orakei?	Yes:	No:



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Total number of adults living with you? [please tick one]	1	2	3	4
What are the adult's ages?				

Total number of children living with you? [please circle one]	1	2	3	4
What are the children's ages?				

### SECTION 3 – APPLICANTS' EMPLOYMENT DETAILS

What is your source of income? – Your employer / case manager may be contacted. Please tick one:

Employment

WINZ / Benefit / StudyLink

Self Employed

Employer:	
Occupation:	
Employer / WINZ Contact Person:	
Employer Number 1:	Employer Number 2:
Length of time with Employer:	Months      Years
Employer Address:	

Are you a Student? [please tick one]	Yes:	No:
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<b>Total weekly income, after tax, from all sources:</b>	<b>\$</b>
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## SECTION 4 – PERSONAL REFERENCES

3 personal references are required for each applicant; referees can include employers, previous employers, a tenancy manager, a case worker, work colleagues, neighbours:

### Applicant 1: Referees

Name:	Phone number:	Relationship to you:

### Applicant 2: Referees

Name:	Phone number:	Relationship to you:

## SECTION 5 – PROPERTY / SPACE REQUIREMENTS

[please tick your requirements]

How many bedrooms do you require?	1	2	3	4
Do you require a fully fenced property?	Yes		No	
Do any tenants rely on electricity to provide medical/life support?	Yes		No	

[please tick your requirements]

How many cars do you have requiring parking?	1	2	3	4
What are the registration numbers of the vehicles being parked at this address?				
Car 1:	Car 2:	Car 3:		

Do you or your family members smoke?	Yes	No
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<b>Do you have any pets?</b>	<b>Yes</b>	<b>No</b>
<b>How many pets do you have?</b>		
<b>If dogs, what are their registration numbers:</b>		
<b>Dog 1:</b>	<b>Dog 2:</b>	<b>Dog 3:</b>
<b>Breed:</b>	<b>Breed:</b>	<b>Breed:</b>

## SECTION 6 – TENANCY HISTORY

Please tick all that apply

Have you ever had a tenancy terminated?	
Have you ever had money deducted from your bond?	
Have you every had a Tribunal Order against you?	
Do you have a criminal record?	
Do you have consumer finance? i.e. credit card debt, vehicle finance	
Do you owe money to a Landlord or Property Manager?	

## SECTION 7 – INFORMATION TO ACCOMPANY THIS APPLICATION

Please ensure to attach the following information when submitting this application:

Checklist

Photocopy of all applicants' driver's license – front and back	
If no driver license, copy of proof of identity i.e. Hapu Reg number, 18+ Card, Passport. Birth Cert	
Cover Letter outlining why this address/home is important to you and your family, current living arrangements etc.	

## SECTION 8 – EMERGENCY CONTACT

Someone that will not be living at the premises:

<b>Emergency Contact 1 - Full Name:</b>	
<b>Cell number:</b>	<b>Relationship:</b>
<b>Emergency Contact 2 – Full Name:</b>	
<b>Cell number:</b>	<b>Relationship:</b>



# NGĀTI WHĀTUA ŌRĀKEI

## Terms & Conditions

### Applicants Consents –

I agree to the collection, use and disclosure of my personal information for the following purposes, and warrant that I have supplied all information on this form freely, including my drivers license details and passport details. I agree that any information found through any of the stated databases that relates to me can also be used for the purposes outlined in this application. I acknowledge if I enter a tenancy agreement as a result of this application being successful, then the information provided in this application will form part of the tenancy agreement.

### Recipient of information –

The information is provided by you to the Owner/Landlord/Agent/Property Manager.

### Purpose –

The purpose for the collection of my information is: To perform background checks, reference checks and credit checks through the Centrix and Equifax credit bureaus to assess if I am the best applicant on merit. To add my information to any background, reference and credit checking database. To allow the Landlord to add a review to a tenancy review database that can then be viewed by other companies and/or Landlords. To check the Ministry of Justice fines, Tenancy Tribunal, District Court, High Court, Court of Appeal, Supreme Court, Department of Parole and New Zealand Police databases. For debt collection purposes. To check the Personal Properties Securities Register. To verify my passport, citizenship, birth certificate details via the Department of Internal Affairs. To check if my vehicle is stolen. To check and update a credit bureau. To check whether I am politically significant. To update the Tenantcheck system.

### Information Provided –

The information provided on this form and any information found through the background check, reference check and credit checking process may be passed onto an agent and entered into third party databases. Subscribers to the databases will have access to my information and use that information for the purpose of credit reporting or for any other lawful purpose including debt collection. I agree that I have been advised that I have the right to see the information that you hold about me, and to have any information held corrected if it is in error. I confirm the information in this form is true and correct and that I have read and signed the Cautions under the Privacy Act 1993.

I agree to the terms and conditions above.

Yes, I agree

## SIGNATURES

### Applicant 1

FULL NAME \_\_\_\_\_  
[please print]

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_



# NGĀTI WHĀTUA ŌRĀKEI

-

FULL NAME

[please print]

\_\_\_\_\_

SIGNATURE

\_\_\_\_\_

DATE

\_\_\_\_\_

## **Property Manager**

FULL NAME

[please print]

\_\_\_\_\_

SIGNATURE

\_\_\_\_\_

PHONE

\_\_\_\_\_

DATE

\_\_\_\_\_

**Send your completed tenancy application form, identification forms and cover letter to:**

[wrrhare@ngatiwhatuaorakei.com](mailto:wrrhare@ngatiwhatuaorakei.com)