

<b>Role Title</b>	Registered Nurse
<b>Reports to</b>	Nurse Manager and Quality & Clinical Manager
<b>Key Working Relationships</b>	<ul style="list-style-type: none"> <li>• General Manager, Nurse Manager and Quality &amp; Clinical Manager</li> <li>• Eastcliffe on Ōrākei staff</li> <li>• Eastcliffe on Ōrākei Retirement Village residents and their families</li> <li>• Registered Nurses, Caregivers, Cleaning Staff</li> <li>• Allied Health Professional</li> </ul>

### **Ko wai mātou | About us**

Eastcliffe is a boutique retirement village nestled in Ōrākei with stunning views across the Waitemata harbour. Owned by mana whenua of central Auckland, Ngāti Whātua Ōrākei, Eastcliffe is centred on manaakitanga - a friendly and warm community for those wanting to enjoy easy, low-maintenance living.

The main building on Kupe Street boasts housing care facilities, lounges, swimming pool and 55 serviced apartments, 30 studio units and 10 hospital beds.

#### **Ngāti Whātua Ōrākei**

Ko Māhuhu-ki-te-rangi te waka  
 Ko Maungakiekie te maunga  
 Ko Waitematā te moana  
 Ko Tuperiri te tangata  
 Ko Ngā Oho, ko Te Taoū, ko Te Uringutu ngā hapū  
 Ko Ngāti Whātua te iwi  
 Ko Ōrākei te marae

Ngāti Whātua Ōrākei have held ahi kaa and lived in the central Tāmaki area for generations. Eastcliffe is just one of its commercial holdings and provides returns to be able to support their whānau of more than 6,000 to achieve their aspirations.

#### **Nga Mātāpono | Our values**

- Tino rangatiratanga (being self-determining and self-reliant)
- Rangatiratanga (demonstrating leadership)
- Manaakitanga (whānau at the core and caring for others)
- Whanaungatanga (embracing our whakapapa and relationships)
- Kōtahitanga (united and working as one)
- Kaitiakitanga (protecting our taonga)
- Mana taurite (ensuring whānau are provided with equal access to opportunities)
- Ahi kaa (upholding the mana of the hapū across Tāmaki Makaurau)
- Wairuatanga (acknowledging spirituality is a key component to our identity and wellbeing)

<b>About the role</b>
<p>The Registered Nurse provides focused care in accordance the policies and procedures of the Eastcliffe on Ōrākei Retirement Village and ensures compliance with all legislative requirements and standards.</p> <p>The Registered Nurse will guide, educate and support Caregivers to ensure required levels of service delivery are achieved.</p>
<b>Areas of Accountability</b>
<p>Clinical Management:</p> <ul style="list-style-type: none"> <li>• Ensure clinical decisions are based on the best nursing knowledge available.</li> <li>• Develop care plans following a comprehensive assessment process using InterRAI and relevant documents.</li> <li>• Involve residents and families in determining and negotiating care.</li> <li>• Care reviews and medication reviews are initiated and coordinated.</li> <li>• Initiation of medical services, specialist services, allied health and needs assessment is timely and relevant with consent of the resident and/or family.</li> <li>• All clinical hazards and risks including infection control and restraint are monitored, evaluated and documented in the care plan.</li> <li>• A clinical improvement process to be included in the goals for each resident.</li> <li>• Acute clinical situations are assessed and managed appropriately.</li> <li>• Management of medicines for the residents including liaison with pharmacy. Facilitate auditing and quality improvement of processes between pharmacy and Eastcliffe.</li> <li>• Ensure that a quality improvement process underpins all clinical management.</li> <li>• Support residents and families through the process of grief and loss.</li> <li>• Reflect upon and evaluate with peers the effectiveness of resident nursing care.</li> <li>• Promote resident safety, independence, quality of life and health.</li> <li>• All documentation to be accurate and maintain confidentiality.</li> </ul>
<p>Training &amp; Coaching:</p> <ul style="list-style-type: none"> <li>• Train Caregivers in medicine administration for residents.</li> <li>• Where knowledge and skill gaps are identified initiate formal training via the Nurse Manager or Quality &amp; Clinical Manager or informally while working with Caregivers.</li> <li>• Assist other team members to be aware of their accountabilities.</li> <li>• Assist with the orientation process for new staff.</li> <li>• Provide health education as appropriate to residents and families.</li> </ul>
<p>Professional Development:</p> <ul style="list-style-type: none"> <li>• Identifies one's own level of competence and seek assistance and knowledge as necessary. The development of a professional portfolio is encouraged.</li> <li>• Mentoring for professional development is available through the Nurse Manager formally or informally.</li> </ul>

<ul style="list-style-type: none"> <li>• Attend registered nurse meetings and other meetings as requested.</li> <li>• Contribute to the support and teaching of colleagues to enhance professional development.</li> </ul>
<p>Shift Management:</p> <ul style="list-style-type: none"> <li>• Maintain awareness of professional responsibilities regarding the Health and Safety Act at Work Act 2015. Follow correct procedures according to Eastcliffe policy in the event of personal injury to a resident, staff member or visitor, or a full-scale site emergency.</li> <li>• Maintain awareness of the Privacy Act and ensure that all verbal and written information is handled correctly.</li> <li>• Ensure effective teamwork and the coordination of internal and external services to meet the needs of the residents.</li> </ul>
<p>Other duties reasonably requested by the Nurse Manager, Quality &amp; Clinical Manager or General Manager.</p>
<p><b>Qualifications, Experience &amp; Capabilities</b></p>
<p>Registration as a Registered Nurse with the Nursing Council of New Zealand.</p>
<p>Holds a current Nursing Council of NZ Annual Practicing Certificate.</p>
<p>At least 2 years post registration experience and an interest in working in the aged care and retirement village sector.</p>
<p>Advanced communication techniques such as conflict resolution and mediation.</p>
<p>Has a commitment to the on-going development of own nursing skills.</p>
<p>Literacy and computer skills to record, enter, store, retrieve and organise data essential for care delivery.</p>
<p><b>Personal Attributes</b></p>
<p>Respect for others. This will be evidenced by professional dealings with others; use of courteous and appropriate language always; meeting agreed work commitments.</p>
<p>Passionate about aged care and able to form long-term relationships with residents.</p>
<p>Good team skills with the ability to work collaboratively.</p>
<p>Good problem-solving skills with a focus on delivering great outcomes.</p>
<p>Demonstrates respect, empathy and interest in residents.</p>
<p>Builds rapport and gains the trust of residents.</p>
<p>Ability to prioritise workload and meet set timelines.</p>